**DATE: Wednesday 8th January, 2025**

**TIME: 19.00 hrs**

**LOCATION: West Tanfield Village Hall**

**PRESENT:** Councillors David Dumbleton (Chairman), Peter Hull, Anthony Mainprize and Mark Hilton.

**IN ATTENDANCE:** Alison E Carter (Clerk)

**PRESENT:** North Yorkshire Council Councillor David Webster, Janine Ledger and Amanda Madden from North Yorkshire Council and Mr C Bourne-Arton.

1. **WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**

Councillor Dumbleton welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

There were no declarations of interest or request for dispensation.

1. **PUBLIC QUESTIONS OR STATEMNTS – See below.**
2. **APPOLOGIES RECEIVED AND REASSONS FOR ABSENCE ACCEPTED**

Apologies received from Parish Councillor Judie Horner.

1. **MINUTES OF PREVIOUS MEETING –** The minutes of the meeting held on 27 November, 2024, were approved and

signed by the Chairman.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETING** 
   1. Community Infrastructure Levy (CIL) – no new CIL applications.
   2. Flooding of The Bull cellar, West Tanfield - no update received by North Yorkshire Council.
2. **FINANCIALS**
   1. The Parish Council approved the bank reconciliation to 31st December, 2024.

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| --- | --- | --- |
| **Payments to be approved and recorded:** | | |
| *Payee* | *Details* |  |
| Citizens Advice | Donation | £200.00 |
| Great North Air Ambulance Service | Donation | £100.00 |
| Stainton Construction Ltd | Grass Cutting Contract Eight Dec | £384.00 |
| HMRC | PAYE Nov | £93.80 |
| AECarter | Clerks Wages Nov | £375.02 |
| AECarter | Clerks Expenses Nov | £68.80 |
| **TOTAL** |  | **£1,221.62** |
|  |  |  |
| **Receipts to be recorded:** |  |  |
| *Received From* | *Details* |  |
| **TOTAL** |  | **£0.00** |

* 1. No payments made or monies received prior to or at this meeting.
  2. Appointment of Internal Auditor

1. **THORNBOROUGH HENGE – CAMP WOOD- WOODLAND MANAGEMENT PLAN –** This management planhas been forwarded

to Tanfield Parish Council for comments by English Heritage. Suggestions of amendments to the document were discussed at the Parish

Council meeting, The Clerk is to forward the suggestions to English Heritage and to request English Heritage attend one of the Parish

Council meetings in the near future.

1. **NORTH YORKSHIRE RURAL HOUSING ENABLERS (RHE)** - A request had been made by the RHE, from North Yorkshire

Council to attend a Parish Council meeting to discuss affordable housing, in the Parish. The RHE are requesting the support from Tanfield

Parish Council to carry out a housing needs survey in the Parish, the surveys have been carried out in different parts of the North Yorkshire

area. A standard survey is distributed to each household in the Parish and the occupants have the option of completing the survey and

returning it outlining any affordable housing needs. The information collected will be used to support a planning application to meet an

identified need for 100% affordable housing (not open market housing) and will be considered as an exception. This exception is whereby

the site can lie adjacent to but outside the development limit of the village. The Parish Council voted in favour of supporting the Survey

and will work with the RHE in drafting the survey and letters with regards t the survey.

1. **NATIONAL ASSOCIATION OF CIVIC OFFICERS –** The Parish Councillors agreed the Parish Council should

become a member of the National Association of Civic Officers.

1. **URBAN GRASS CUTTING PAYMENTS** – It was agreed Tanfield Parish Council would accept the contribution to Parish Councils from North Yorkshire Council, towards the funding of urban visibility grass cutting for 2025/26.
2. **COUNCIL DOCUMENTS** –No updated documents issued.

1. **BEDALE AND VILLAGES COMMUNITY FORUM –** It was agreedParish Councillor Antony Mainprize to attend the next meeting

on 9 January, 2025, at West Tanfield Village Hall.

1. **CORRESPONDENCE –** The Clerk reported on items received in December 2024 and early January, 2025 previously circulated to the Parish Councillors,including: The White Rose Bulletins/Training and Discussion Forums/Regional Training Day all produced by Yorkshire Local Councils Association. As well as a letter of thanks from Great North Air Ambulance Service and details from Northern Powergrid for the recent storm.
2. **PLANNING AND DEVELOPMENT**
   1. The following planning application was discussed; Planning Application – ZB24/02312/FUL – Demolition of storage building, change of use of land to residential garden and extension to existing boundary wall – Village Farm, Main Street, West Tanfield.

It was agreed the Parish Council had no comments to make.

15.2 No updates or decisions on applications, appeals and enforcement investigations received since the last meeting.

1. **NEXT MEETINGS -** To note the date of the next meetings as being on Wednesday 26 February and 26 March,2025 Planning Meeting

and Wednesday 30th April, 2025 Ordinary Parish Meeting.

1. **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Meeting closed at 19:43 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED: (Chairman)**

**DATE: …………………………………………………………………….**